



European Society for Animal Assisted Therapy
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Checklist for accreditation for basic training of a “Therapy Assisting Animal Team” according to the criteria of the European Society of Animal-Assisted Therapy (ESAAT)

Please use the following checklist for your application for accreditation. It provides a brief overview of the most important minimum requirements. Please use the defined numbering system in your application – this considerably simplifies the work of the Accreditation Commission. Further information is available on the home page in the document on the minimum requirements regarding basic training for “Therapy Assisting Animal Team.

1. Organisational structure		
1.1 Body responsible for professional training	<p>Clear description of the organisational structure</p> <p>The unambiguous name of the body responsible for the basic training</p>	<p><u>Associations:</u> excerpt from the registry of associations, Police Clearance Certificate for the President of the association, number of members.</p> <p><u>Companies:</u> excerpt from the commercial register, Police Clearance Certificate for the Managing Director</p> <p><u>Other forms of organisation:</u> clear description, Police Clearance Certificate for the head of the organisation</p>
1.2 Professional responsibility	<p>First name, family name of the person(s) with specialist responsibility for the course</p> <p>Description of qualifications</p>	<p>The person(s) with specialist responsibility for the course must have special knowledge in the field of animal assisted therapy.</p>
1.3 Premises and technical facilities	<p>Description / list of the spatial and technical facilities</p>	<p>The spatial and technical facilities must be sufficient to permit appropriate basic training.</p>
2. Information on the course		
	<p>Proof that information materials are available for interested parties.</p> <p>Proof that applications for basic training are/will be possible via the Internet and using printed media.</p>	<p>Flyers, home page, advertisements</p>
3. Structure of the course		
	<p>Total number of hours</p>	<p>Basic training must amount to a total of 35 hours.</p>
3.2 Curriculum and work materials	<p>Lesson content with assigned lesson units</p> <p>Defined learning / teaching goals</p> <p>Learning documentation (e.g. lecture notes, teaching and learning materials, etc.)</p>	<p>A lesson unit is 45 minutes. Please provide information on how many lesson units are assigned for what particular lesson content.</p> <p>Please describe your learning goals precisely. What knowledge, competences, abilities should the participant gain?</p> <p>Please provide on CD Rom.</p>
3.3 Content of the course	<p>List of concrete lesson content</p>	<p>Define lesson content in detail!</p>
<u>Theoretical content</u>	<p>First aid for the animal</p>	2
	<p>The animal and its behaviour</p>	4
	<p>Pedagogic principles</p>	3

	Psychological principles	2
	Medical principles, particularly geriatrics	2
	Preparation for practical activities	2
		20
<u>Practical training</u>	Social behaviour with humans	
4. Performance records		
4.1. Active participation in compulsory teaching events	Type of documentation showing attendance of compulsory events	Active participation must be proven by at least 80% attendance at the events. Attendance is to be documented.
4.2 Examinations	Examination regulations in writing with number and types of exams implemented, the scoring key, details on those setting the exams and the composition of the Examination Commission, admission requirements for exams, and the possibilities for repeating exams	One theoretical and one practical examination must be implemented. 1. Oral or written exam forms may be used for the theoretical examination. The theoretical exam must be equivalent to an examination with at least 30 questions. 2. The practical examination must, among other things, test social behaviour in everyday situations, social behaviour towards people in direct and indirect contact (especially those with particularly striking behaviours), and behaviour during feeding or whilst playing. The interaction of the human/animal team is to be assessed.
4.3 Completion of assistant activities	At least three assistant visits of the human/animal team together with an experienced team or under supervision are to be completed in an appropriate facility or institution. These must be documented.	
5. Lecturers	Overview of the lecturers with their particular topics/content The lecturers' qualifications	Brief (!!) curriculum vitae and proof of the lecturers' specific qualifications. The qualifications must be adequate for the topics taught.
6. Costs	Costs of the course	The costs of the training of participants must be specified.
7. Final Certificate	Reference is to be made to the particular occupation-specific qualification of the human team member in the final certificate. If no basic therapeutic, pedagogic or support qualification exists the phrase "Qualified for activities with visiting animals" is to be used.	
9. Regular monitoring	All therapy animal teams are to be monitored annually. The compulsory follow-up check includes examination of the training level of the animal, interaction in the human/animal team, and the provision of a veterinary certificate. Every two years it is necessary to check whether the human team member has complied with their obligation to undergo 16 hours of further training.	The regular monitoring procedure for the human-animal team and further training of the human team member has to be specified. The follow-up checks are to be documented in writing and the records are to be kept for at least the duration of the accreditation.